



## Initial and Refresher Flight Dispatch course

02nd February until 06th February 2009

### 1 Week Training Course (40 hrs)

This 1-week course contains a brief but challenging training program in accordance with the training recommendations for Flight Operations Officers as laid down in ICAO doc. 7192-AN/857 Part D-3. The degree of expertise for this course is tailored to the needs of airline staff working in operations control and is derived from the daily experience in our own Dispatch Center.

The syllabus of this course follows ICAO recommendations for training staff with a minimum of previous aviation experience. Some subjects have been shortened to focus on others considered more relevant for everyday business in airline operations.

### Course Targets

Successful completion of this course will allow the participant to directly contribute to the safety and reliability of flight operations, and make a positive contribution to the economy and efficiency of aircraft operations. The acquired skills will improve the applicants ability to analyze and evaluate operational problems, thereby improving their judgment and decision making skills.

### Certificate

All students that have attended the course will be issued with a certificate that documents their successful completion of each individual topic with reference to how many classroom hours were completed.

### Course Contents

#### Navigation and Flight Planning

- Basic Navigation
- Navigational Facilities
- Terminal and Enroute charts
- SIDs, Stars and Approach charts
- Flight Planning Basics
- Fuel and Load Definitions and Planning
- Airway and Airspace structure
- Flight Planning minima and limitations
- Enhanced Flight Planning Systems

16 classroom hours



#### Civil Airlaw and Regulations

- ICAO / Chicago convention
- Publications and certificates
- JAR OPS – EU OPS
- MEL/CDL
- OPS Manual
- Responsibilities and tasks
- Regulatory provisions of the flight manual

8 classroom hours



#### Aircraft and Systems

- Basic Aircraft knowledge
- Turbine Engines / Turboprop
- Hydraulic and Pneumatic systems
- Navigational equipment
- Flight Management System
- Weather Radar
- Safety equipment

12 classroom hours



#### Weight and Balance

- Weight definitions and limitations
- Stability
- Center of Gravity
- Mean aerodynamic chord
- Load and Trimsheet

8 classroom hours





## Training Materials

The training materials, which are made available to our participants during the course, are included in the tuition fee. They are part of the Jeppesen® ATPL training volumes and benefit from high quality content and layout. Materials used during the course stay with the students as reference documents for them to take home or keep at work.



## Tuition Fees

The tuition fee for this course is 1200 EUR excluding tax. After we have received the application form, we will send out a Confirmation, which will also include the invoice for the applied course. The final balance of the tuition is due latest 30 days prior course begin. Cancellation 30 days or less prior course begin shall entitle ASISTIM GmbH to charge 50 % of the tuition fee. Cancellation 14 days or less shall entitle ASISTIM GmbH to charge the full tuition fee.



## Accommodation

ASISTIM GmbH has a limited number of hotel rooms available at special conditions for course participants. All within walking distance of the training venue. Please contact our Training Department in due time to arrange the appropriate booking.



## Contact

Please contact our training department if you have any questions. They will assist you with the application if necessary or answer your questions you might have concerning this training.



## Course Application

Herewith I would like to apply for the 1 week Initial and Refresher Flight Dispatch course in Hanover, Germany

Course date

Applicant first name

Applicants last name

Department

Position

Phone

Fax

E-mail

Company

Address

Name Head of Department

Date

Signature

I need a hotel room

I don't need a hotel room



Send to Fax +49 (0)511 977 46 15

**ASISTIM GmbH**  
Training Academy

Mr. Karsten Huck  
Benkendorfstraße 22 A

30855 Langenhagen  
Germany

[huck@asistim.com](mailto:huck@asistim.com)